



SmartOffice

WEBMASTER

Choose Your Design and Let the Web Work for You!

Smart Office Webmaster is a tool for creating simple and effective Web sites designed specifically for childcare centers. This tool provides you with optimal communication management between anyone revolving around your daycare.

- ▶ Create your center's website yourself, any way you like;
- ▶ Choose among 45 different site designs;
- ▶ Publish your forms, pictures, surveys, announcements, news and activities;
- ▶ Develop up to 4 secured spaces for: parents, employees, board members and HCPs (see back);
- ▶ Customize the pages according to your needs and integrate Word, Excel, PowerPoint or PDF files;

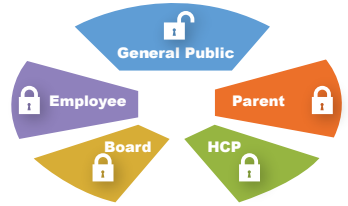
Avoid double entry of information and save on your postal costs with data synchronization:

- From Smart Office to Smart Office Webmaster
 - * Creation of parents, employees and HCP records
 - * Export of account statements
 - * Export of children birthday dates
- From Smart Office Webmaster to Smart Office
 - * Employee time sheets
 - * Attendance of children
 - * Registration on waiting lists

Communicate more effectively and save valuable time!



General Public Space and Up to 4 Secured Spaces



General Public Space

Make your childcare center known!

- ▶ Present your company's mission, its values, your social and pedagogical approach, your schedules, your fees and any other general interest information.
- ▶ Publish news and announcements with a tool especially designed for this purpose.
- ▶ Allow parents looking for a childcare space to fill out your waiting list registration form.

Parent Space

Make communication with parents easier!

- ▶ Display your menus, advice, news, outings, etc.
- ▶ Give parents access to their child's record or to their online account statements.
- ▶ Provide them with important information such as documents and letters.

Employee Space

Facilitate the management of employees!

- ▶ Simplify your job, your employees' and HCPs' by giving them access to different information documents, online forms and letters, among others.
- ▶ Let your employees enter their time sheets themselves.

Board Space

Share your documents!

- ▶ Provide your board members with secure and easy access to documents under review, minutes of meetings, and the agenda of your next meeting.

HCP Space

Exchange confidential information!

- ▶ Simplify your job, your employees' and HCPs' by giving them access to different information documents, online forms and letters, among others.
- ▶ Let HCPs enter children's attendance themselves.

Do not hesitate to communicate with us to get more information.



For optimal communication

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